

HomeTrust Bank  
FOR BUSINESS



# ACCOUNT INFORMATION FOR BUSINESS CENTER

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# Welcome to Business Center

Once you complete your login, you will see your Business Center Home page. This is a central location with links to frequently used features including Account Snapshot to view your account and Quick Transfer to make an internal funds transfer between your HomeTrust accounts

Welcome to Business Center


Last Login: 04/04/2019 01:49 PM

### Account Snapshot

Demand Deposit	Current Balance	Available Balance	Last Activity Date
Checking (*1234)	\$205.70	\$205.70	04/02/2019

### Tasks

- 0 Secure Messages
- 0 User Lockout



### Quick Transfer

Required Field

From:

To:

Amount:

Transfer Date:

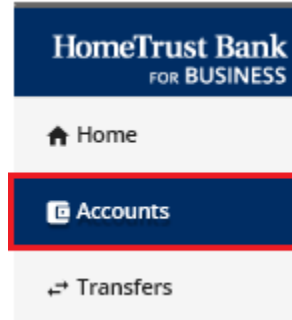
Memo:

## Account Details

From the Account Snapshot select the arrow to the right of the account to view your account details

Checking (*1234)	\$205.70	\$205.70	04/02/2019	
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Alternatively, you can select Accounts from the menu on the left


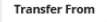











The account detail will display

### Accounts

Checking (*1086) DEMAND DEPOSIT <span>☆ Make Favorite</span>				
Select An Account Checking (*1234)	Current Balance \$205.70	Available Balance \$205.70	Last Activity Date 04/02/2019	Controlled Disbursement \$0.00
			Sweep Available \$205.70	Float Amount \$0.00

### Recent Transactions

Search				
Date ↓	Description	Amount	Balance	
03/26/2019	Internet Transfer Withdrawal INTERNET TFR TO CHK 0001084268	-\$3.26	\$177.00	
03/25/2019	ACH Withdrawal HTB Test Payroll 190220 PPD	-\$46.00	\$180.26	
03/25/2019	Internet Transfer Deposit INTERNET TFR FRM CHK 0001084268	\$3.25	\$226.26	
03/22/2019	Internet Transfer Deposit INTERNET TFR FRM CHK 0598800605	\$5.00	\$223.01	
03/22/2019	Internet Transfer Deposit INTERNET TFR FRM CHK 0598800605	\$2.00	\$218.01	
03/21/2019	Internet Transfer Deposit INTERNET TFR FRM CHK 0598800605	\$1.00	\$216.01	

Showing 1 - 10 of 50 results < Prev 1 2 3 4 5 Next >

For additional details on transaction, select the arrow to the right. To view check images, click on the box with the check number

03/19/2019	 226	Check	-\$1.00	\$209.81	
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From the Accounts page you can place a stop payment, transfer funds and search your account activity



## Transaction Search

You can export account history from the Accounts page. Select the **History** box from the right side of the activity

From the Transaction Search page, you can use the search criteria to look for specific activity by date, amount or check number

## Transaction Search

Checking (*1086) DEMAND DEPOSIT				
Select An Account	Current Balance	Available Balance	Last Activity Date	Controlled Disbursement
Checking (*1234) ▾	\$5,909.40	\$5,900.85	04/04/2019	\$0.00
			Sweep Available	Float Amount
			\$5,900.85	\$0.00

Search Transaction History				Actions
Transaction Date From	Transaction Date To	Start Amount	End Amount	
01/04/2019 <input type="button" value="📅"/>	04/04/2019 <input type="button" value="📅"/>	\$ <input type="text" value="Start"/> <input type="button" value="📅"/>	\$ <input type="text" value="End"/> <input type="button" value="📅"/>	
Check Number From	Check Number To	Transaction Type		
<input type="text" value="Start Check Number"/>	<input type="text" value="End Check Number"/>	<input type="button" value="Select a Transaction Type"/>		

Search		
Date ↓	Description	Amount
04/02/2019	REMOTE DEPOSIT	-\$4.56 <input type="button" value="&gt;"/>
04/02/2019	Remote Deposit REMOTE DEPOSIT	\$14.00 <input type="button" value="&gt;"/>
03/29/2019	Interest Paid INTEREST PAID	\$0.04 <input type="button" value="&gt;"/>






## Exporting

From the Transaction Search page, search for the account activity you want to export and then select **Actions**

Search Transaction History Actions

Select the file format for your export

Actions

-  Download CSV
-  Export QuickBooks
-  Export Quicken (Windows)
-  Export Quicken (Mac)
-  Print Report

The transaction report will open for you to download

```
"Account Number","Account Name","Date","Credit Amount","Debit Amount","Code","Description","Reference","Memo"
"Checking","04/02/2019",0,0,"RO38","","","REMOTE DEPOSIT"
"Checking","04/02/2019",14.00,0,"RD19","Remote Deposit","","REMOTE DEPOSIT"
"Checking","03/29/2019",0.04,0,"IE47","Interest Paid","","INTEREST PAID"
"Checking","03/29/2019",0,0,"RO38","","","REMOTE DEPOSIT"
"Checking","03/26/2019",0,3.26,"TW77","Internet Transfer Withdrawal","","INTERNET TFR TO CHK 0001084268"
"Checking","03/25/2019",0,46.00,"AD80","ACH Withdrawal","","HTB Test Payroll 190220 PFD"
"Checking","03/25/2019",3.25,0,"TD67","Internet Transfer Deposit","","INTERNET TFR FRM CHK 0001084268"
"Checking","03/22/2019",5.00,0,"TD67","Internet Transfer Deposit","","INTERNET TFR FRM CHK 0598800605"
"Checking","03/22/2019",2.00,0,"TD67","Internet Transfer Deposit","","INTERNET TFR FRM CHK 0598800605"
"Checking","03/21/2019",1.00,0,"TD67","Internet Transfer Deposit","","INTERNET TFR FRM CHK 0598800605"
"Checking","03/21/2019",1.00,0,"TD67","Internet Transfer Deposit","","INTERNET TFR FRM CHK 0598800605"
"Checking","03/20/2019",1.00,0,"TD67","Internet Transfer Deposit","","INTERNET TFR FRM CHK 0598800605"
"Checking","03/20/2019",3.20,0,"TD67","Internet Transfer Deposit","","INTERNET TFR FRM CHK 0001084268"
"Checking","03/19/2019",0,1.00,"CR90","Check","226",""
"Checking","03/18/2019",0,1.25,"AD80","ACH Withdrawal","","HTB Test Test 190318 PFD"
"Checking","03/18/2019",1.00,0,"TD67","Internet Transfer Deposit","","INTERNET TFR FRM CHK 0598800605"
"Checking","03/18/2019",0,2.22,"WT10","Teller Withdrawal","","ACH RTN R04 CLINTON SKINK TYREE"
"Checking","03/18/2019",0,30.00,"SF25","Stop Payment Charge","","STOP PAYMENT SERVICE CHARGE"
"Checking","03/18/2019",0,30.00,"SF25","Stop Payment Charge","","STOP PAYMENT SERVICE CHARGE"
"Checking","02/27/2019",0,0.07,"AD80","ACH Withdrawal","","Fam Test test 190227 PFD"
"Checking","02/27/2019",0,0.01,"DP63","Teller Deposit","","ACH RTN R03 ALLEN ALLEN ASSOC"
"Checking","02/27/2019",1.00,0,"DP63","Teller Deposit","","ACH RTN R03 ALLEN ALLEN ASSOC"
"Checking","02/27/2019",0,25.00,"DP63","Teller Deposit","","ACH RTN R03 SIMON SAYS"
"Checking","02/27/2019",0,25.00,"DP63","Teller Deposit","","ACH RTN R03 SIMON SAYS"
"Checking","02/27/2019",0,25.00,"DP63","Teller Deposit","","ACH RTN R03 SIMON SAYS"
"Checking","02/27/2019",0,30.00,"SF25","Stop Payment Charge","","STOP PAYMENT SERVICE CHARGE"
"Checking","02/27/2019",150.00,0,"TD67","Internet Transfer Deposit","","INTERNET TFR FRM CHK 0000941039"
"Checking","02/27/2019",0,30.00,"SF25","Stop Payment Charge","","STOP PAYMENT SERVICE CHARGE"
```

Download Close