

HomeTrust Bank  
FOR BUSINESS



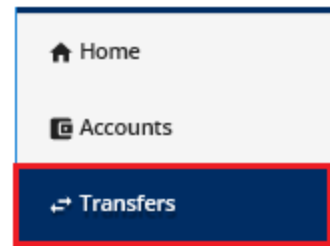
# TRANSFERS & BILL PAY FOR BUSINESS CENTER

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## Transfers

To create a transfer or loan payment, select **Transfers** from the menu to the left



From the Transfer page, complete the required fields to submit a one-time transfer then select **Review**

The screenshot shows the 'Transfer Money' page with a sidebar on the left and a main content area. The sidebar includes links for Home, Accounts, Transfers (highlighted), Payments, Mobile Deposits, Stop Checks, eStatements, Alerts, Messages, Admin Manager, and Resources. The main content area is titled 'Transfer Money' and 'Transfer Funds Between Accounts'. It features a progress bar with three steps: 1. Create, 2. Review, and 3. Complete. The 'Create' step is active. The form includes the following fields: 'From Account' (Checking (\*1234) \$205.70), 'To Account' (Checking (\*7890) -\$5,900.85), 'Amount' (\$ 100.00), and 'Transfer Date' (04/05/2019). A red box highlights the 'From Account', 'To Account', 'Amount', and 'Transfer Date' fields, with a legend indicating they are required fields. Below the form is a 'Memo' field, a 'Repeat Transfer' button, and 'Cancel' and 'Review' buttons at the bottom right. The 'Review' button is highlighted with a red border. To the right of the form is a table for 'Recent Transfers' and 'Upcoming Transfers', both showing 'No results'.

Review the details of the transfer and select Complete

### Transfer Funds Between Accounts

1  Create — 2  Review — 3  Complete

From Account  
**Checking (\*1234) - \$205.70**

To Account  
**Checking (\*7890) - \$5,900.85**

Amount  
**\$100.00**

Transfer Date  
**04/05/2019**

Memo

Transfer Frequency  
**One-time transfer**

Once your transfer is complete, you can review your transfer history and future-dated transfers in the upper right-hand corner. A list of transfers can be exported in CSV form as well

| Recent Transfers | Upcoming Transfers | <input type="button" value="Print"/> | <input type="button" value="Export"/> |
|------------------|--------------------|--------------------------------------|---------------------------------------|
| Transfer Date ↓  | Transfer From      | Amount                               |                                       |
| 04/05/2019       | Checking (*1234)   | \$100.00                             | <input type="button" value="&gt;"/>   |
| 04/05/2019       | Checking (*7890)   | \$100.00                             | <input type="button" value="&gt;"/>   |

Showing 1 - 2 of 2 results

## Recurring Transfers

You can create recurring transfers from the Transfers page by entering the information for a transfer and then selecting **Repeat Transfer**

### Transfer Funds Between Accounts

1 **Create** — 2 Review — 3 Complete

■ = Required Field

From Account

■ Checking (\*1234) \$205.70

To Account

■ Checking (\*7890) \$5,900.85

Amount

■ \$ 100.00

Transfer Date

■ 04/05/2019

Memo

This is a one-time transfer. **Repeat Transfer**

Cancel Review

The Transfer Frequency page will open. You can choose how often and for how long you would like for the internal transfer to process. Once you have completed your selections, select **Save**

Transfer Frequency ×

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**Frequency**

|              |  |
|--------------|--|
| <b>Daily</b> | <input checked="" type="radio"/> Each business day |
| Weekly       | <input type="radio"/> Specific days of the week    |
| Bi-weekly    |  |
| Semi-monthly |  |
| Monthly      |  |
| Annually     |  |

**Duration**

Until I cancel

Until a specified end date

A specified number of transactions

**Series Details**





■ = Required Field

Start Date  
04/08/2019

First Transfer Date: 04/08/2019

Recurring Series Name

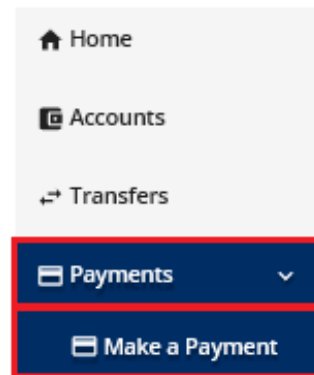
You can review completed transfers under the Recent Transfers tab in the upper right-hand corner as well as see Upcoming Transfers. You can export your transfer activity and by clicking on the arrow to the right of the entry

| Transfer Date ↓ | Transfer From  | Amount   |   |
|-----------------|--|----------|---|
| 04/05/2019      |  Checking (*1234) | \$100.00 |  |
| 04/05/2019      |  Checking (*7890) | \$100.00 |  |

Showing 1 - 2 of 2 results

## Bill Pay

Bill Pay allows customers to manage their bills from one central location. To access your Bill Pay, select **Payments** and then **Make a Payment** from the menu on the left.




From the Make Payment page, select the box for **3-5 Business Days Standard Bill Pay**

## Make Payment

### Make Payment

1 **Speed** — 2 Create — 3 Review — 4 Complete

How fast should the payment be processed?



Standard Bill Pay

Bill Pay will open in a new tab

## Welcome to Online Bill Pay!

#### Why should I pay online?

Paying your business bills online can help make your accounts payable process more efficient and organized.

You can:

- make one-time payments.
- set up automatic payments for repeating bills.
- get bills delivered to you online.
- send detailed invoice information with your payments.

Click **Get Started** to begin paying your business bills online today.

#### New Features

**More control over your accounts payable process.** The Payment Center brings all the critical payment tasks to one central location to save you time and keep you organized.

**Faster payments.** The dynamic calendar shows you the earliest date the biller can receive your payment. Many payments can be made by the next day.

**A simplified user interface.** We've made it easier to receive and pay e-bills, set up automatic payments and reminders, sign up for email notifications, and more!

[Get Started](#) ▶